



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF PLUMBING AND HVACR EXAMINERS

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, February 13, 2018 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	March 13, 2018

MEMBERS PRESENT

Charles Robbins, Professional Member, President
Harold Caswell, Professional Member, Vice President
Frank Beebe, Professional Member
James Anderson, Public Member
John Mills, Professional Member

MEMBERS ABSENT

Sheila Littleton, Public Member
John Brady, Public Member
Matthew Reilly, Professional Member
Craig Tenaro, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
Latonya Brown, Administrative Specialist II

OTHERS PRESENT

Paul Haynes
Chuck Davidson

CALL TO ORDER

Mr. Robbins called the meeting to order at 8:33 am.

REVIEW OF MINUTES

A motion was made by Mr. Robbins, seconded by Mr. Beebe, to approve the January 9, 2018 minutes. The motion carried unanimously.

UNFINISHED BUSINESS

Proposed to Deny Hearing- 8:30 a.m
Paul Haynes

The PTD hearing for Mr. Haynes went on record at 8:34 a.m., with the introduction of the board members. Mr. Haynes was sworn in at 8:38 a.m. Mr. Haynes presented the board with an explanation regarding his experience. The board deliberated at 8:50 a.m. The board came out of deliberations at 8:53 a.m. A motion was made by Mr. Caswell, seconded by Mr. Beebe, to approve Mr. Haynes to take the Bypass exam. The motion carried unanimously.

Re-Review of Application

James Pitt

A motion was made by Mr. Caswell, seconded by Mr. Mills, to approve the application of Mr. Pitt. The motion carried unanimously.

NEW BUSINESS

Review of Examination Applications- Master HVACR & HVACR Restricted

Kyle Truitt

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to table the application of Mr. Truitt. The motion carried unanimously.

Michael VanDrunen

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to table the application of Mr. VanDrunen. The motion carried unanimously.

Micah Vass

A motion was made by Mr. Caswell, seconded by Mr. Robbins, to approve the application by examination of Mr. Vass. The motion carried unanimously.

Edward Hargraves Jr.

A motion was made by Mr. Caswell, seconded by Mr. Robbins, to propose to deny the application of Mr. Hargraves. The motion carried unanimously.

Review of Examination Applications- Master Plumber

Travis Justice

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to propose to deny the application of Mr. Lewis. The motion carried unanimously.

Review of Reciprocity Applications-Master Plumber

Stephen DeMarco

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to propose to deny the application of Mr. DeMarco. The motion carried unanimously.

Terry Goff

A motion was made by Mr. Caswell, seconded by Mr. Mills, to approve the application of Mr. Goff. The motion carried unanimously.

James Jenkins

A motion was made by Mr. Caswell, seconded by Mr. Mills, to approve the application of Mr. Jenkins. The motion carried unanimously.

Ratification of Applications

A motion was made by Mr. Caswell, seconded by Mr. Mills, to approve the ratification of James Lee Kaehler, Stanley Davis III, John Krohn, Robert Howard, and Earl Brown Jr. The motion carried unanimously.

CORRESPONDENCE

OTHER BUSINESS BEFORE THE BOARD

Prometric

Examination- Passing Results

The board reviewed the examination results that showed out of 3 Master HVACR candidates, 0 had passing scores. Out of 2 Master Plumber candidates, 1 had a passing score.

PUBLIC COMMENT

Mr. Raymond Davidson from Public Health mentioned that the process for adoption of the 2018 International Plumbing Code will be ready late April.

NEXT SCHEDULED MEETING

The next board meeting will be held March 13, 2018 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Robbins seconded Mr. Beebe, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:05 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "LaTonya Brown". The signature is stylized with a large, looped "L" and a cursive "Brown".

LaTonya Brown
Administrative Specialist II